

**APPLICATION FOR EMPLOYMENT
NON-CERTIFIED**

**POTOSI R-3 SCHOOL DISTRICT
400 NORTH MINE STREET
POTOSI, MO 63664
(573) 438-5485**

Date Application Submitted: _____

(Applications will be kept one year from date received)

PERSONAL DATA

POSITION DESIRED

(Check One)

Name: _____

Secretary

Mechanic

Address: _____

Cook

Maintenance

City, State, Zip: _____

Bus Driver

Teacher Aid

Phone: _____

Custodian

Childcare/Preschool

SS#: _____

Other (list) _____

REFERENCES

List 5 people who might be contacted concerning your qualifications for the position applied for

Name

Address

Phone

Occupation

1) _____

2) _____

3) _____

4) _____

5) _____

EMPLOYMENT HISTORY

List only full-time positions in chronological order with most recent first

Position

Employer

Location

Years Worked

1) _____

2) _____

3) _____

4) _____

5) _____

EDUCATION

School

Degree or Grades Completed

Outline additional information which may be beneficial to those evaluating your application.

MISCELLANEOUS DATA

Feel free to attach testimonials

BUS DRIVER APPLICANTS ONLY

Current Chauffeur's License Number

Have you had any type of vehicle accident in the last 3 years?

No Yes Explain & Dates: _____

Have you been convicted for a moving traffic violation in the last 3 years?

No Yes Explain & Dates: _____

Has your Driver's or Chauffeur's License been suspended or revoked during the past 3 years?

No Yes Explain & Dates: _____

To the best of my knowledge, the answers to the above are full and correct.

Date: _____ Signature: _____

EQUAL OPPORTUNITY EMPLOYER

The Potosi R-3 School District is an equal opportunity employer and does not discriminate

on the basis of age, race, sex, or handicap in any educational program or activity. Coordinators for the R-3 compliance in these areas are:

TITLE IX: Mike Mapes, Potosi R-3 High School - Phone 438-2156

SECTION 504: Kimberly Hartley, Administration Center - Phone 438-2315

ADMINISTRATION'S USE ONLY

INTERVIEWER: _____ DATE: _____

COMMENTS: _____

DATE HIRED: _____ BASE STEP: _____